



## LANGTOFT PRIMARY SCHOOL

### JOB DESCRIPTION – CLASS TEACHER

**Full Time / Permanent (September 2025)**

This appointment is subject to the current conditions of employment contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

#### Qualified Teacher

#### **A Planning, teaching and class management, to:**

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed
- setting tasks which challenge pupils and ensure high levels of interest
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying SEND or very able pupils;
- provide clear structures for lessons maintaining pace, motivation and challenge;
- make effective use of assessment and ensure coverage of programmes of study;
- ensure effective teaching and best use of available time;
- monitor and intervene to ensure sound learning and discipline
- use a variety of teaching methods to:
  - i. match approach to content, structure information, present a set of key ideas
  - ii. and use appropriate vocabulary
  - iii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
  - iv. select appropriate learning resources and develop study skills through library, technology and other sources;
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluate their own teaching critically to improve effectiveness;

#### **B Monitoring, assessment, recording, reporting to:**

- assess how well learning objectives have been achieved and use them to improve
- specific aspects of teaching;
- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records to check work is
- understood and completed, monitor strengths and weaknesses, inform planning and
- recognise the level at which the pupil is achieving;
- prepare and present informative reports to parents.

**C Other professional requirements - to:**

- have a working knowledge of teachers' professional duties and legal liabilities;
- operate at all times within the stated policies and practices of the school;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take responsibility for their own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors.
- take on any additional responsibilities which might from time to time be determined.